**POSITION DESCRIPTION**

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| **Title**: | | **Date:** |
| **Company:** | **Department:** | |
| **Key Internal Communicators:** | | |
| **Key External Communicators:** | | |
| **Reports To:** | | |

**Summary of Goals and Objectives of the Position**

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| \*Niveau d'autorite 1 - Entière autorité 2 - Agir et notifier 3 - Agir après consultation 4 - Agir après approbation seulement  \*Authority levels: 1 - Complete authority 2 - Act and report 3 - Act only after consultation 4 - Act only after approval |

**Specific Duties/Tasks**

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**Knowledge & Skills Essential**

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**Knowledge & Skills Desirable**

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**Minimum Performance Standards**

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**Great reference for writing job descriptions** [**https://www.onetonline.org/**](https://www.onetonline.org/)